

# **MORRIS COUNTY CLERK'S PASSPORT OUTREACH**



**Mount Arlington  
Civic Center  
18 North Glen Avenue  
Mount Arlington, NJ  
07856**

**Tuesday,  
June 3, 2025**

**10:00 AM - 2:00 PM  
WALK-INS WELCOME!  
For more information  
call (973) 285-6161  
or visit  
[morriscountyclerk.org](http://morriscountyclerk.org)**

# OFFICE OF THE MORRIS COUNTY CLERK

Ann F. Grossi, Esq.  
Morris County Clerk

Anna McMahon

Deputy Clerk

Laura Roberts

Deputy Clerk



**PASSPORT OFFICE OUTREACH EVENT**  
MOUNT ARLINGTON CIVIC CENTER  
18 NORTH GLEN AVENUE, MOUNT ARLINGTON NJ 07856  
TUESDAY, JUNE 3, 2025  
10:00 AM - 2:00 PM

**OPEN TO THE PUBLIC - WALK-INS WELCOME!!**

If you require a passport in less than 14 days, it is suggested to make an appointment with the National Passport Information Center by calling 1-877-487-2778 or visiting their website at [travel.state.gov](https://travel.state.gov).

When applying in-person, all applicants **must** be present and use the brown and white form **DS-11** (version 12-2020 - use black ink only). **NOTE:** All applications must include Social Security Number

**PLEASE MAKE SURE TO BRING THE FOLLOWING:**

1. Citizenship Evidence - Passport, Certified Birth Certificate (listing both parents names), Naturalization Certificate or Consular Report of Birth Abroad
2. One color 2"x2" photo with white or light background (local passport photo centers listed below)
3. Driver's License
4. **No cash accepted. Payment can ONLY be made by personal check, bank check or money order.**

**There will be 2 separate fees (2 checks)**, one to the U.S. Department of State and one to the Morris County Clerk.

Adult - 16 and older:	Passport Book \$130.00 check or money order made payable to the <b><u>U.S. Department of State</u></b> Passport Card is an additional \$30.00 \$35.00 check or money order made payable to the <b><u>Morris County Clerk</u></b>
Child - 15 and under:	Passport Book \$100.00 check or money order made payable to the <b><u>U.S. Department of State</u></b> Passport Card is an additional \$15.00 \$35.00 check or money order made payable to the <b><u>Morris County Clerk</u></b>

**Expedite fee is \$60.00 per application and \$21.36 for 1-2 day return delivery service.**

**Call us at (973) 285-6161 for current processing turnaround times**

**APPLICATIONS MAY TAKE UP TO 15 MINUTES TO COMPLETE AND  
AN ADDITIONAL 15 MINUTES TO PROCESS.**

**IF YOU CHOOSE TO FILL OUT THE APPLICATION AHEAD OF TIME, BE SURE TO  
PRINT IT SINGLE-SIDED AND USE BLACK INK ONLY.**

Passport photos are available at the following local businesses (please call to confirm):

Walgreens - 350 N. Main Street, Wharton, NJ 07885 (973) 361-6810

Walgreens - 47 Hopatchung Road, Hopatcong, NJ 07843 (973) 398-5647

Please visit [morriscountyclerk.org](https://morriscountyclerk.org) or call 973-285-6161 for additional information.