

# OFFICE OF THE MORRIS COUNTY CLERK

**Ann F. Grossi, Esq.**  
**Morris County Clerk**



**Anna McMahon**  
**Deputy Clerk**

## **MORRIS COUNTY MANUAL COVER CONTEST ENTRY RULES**

**PARENTS OF THE WINNING STUDENTS MUST AGREE TO HAVE THEIR STUDENT'S PICTURE TAKEN WITH THE COUNTY CLERK AND HAVE THEIR BIOGRAPHY AND SCHOOL'S NAME PUBLISHED ON THE BACK OF EACH MANUAL.**

**THE ATTACHED PHOTO RELEASE FORM MUST BE SIGNED AND RETURNED WITH EACH STUDENT'S SUBMISSION. ANY SUBMISSION SENT WITHOUT THE SIGNED RELEASE FORM WILL BE IMMEDIATELY DISQUALIFIED.**

Due to the large volume of entries, please be advised that entries that do not strictly follow the requirements listed below will be disqualified from the competition.

- All artwork must be submitted no later than Friday, December 2, 2022
- Artwork may be created by using any medium (freehand, digital, etc...)
- Image size: 5 1/2" x 8 1/2"
- Limit: one entry per student will be accepted
- Name of Student, Teacher, Grade and School should be printed on the back of each submission. DO NOT PRINT THIS INFORMATION ON THE FRONT OF THE SUBMISSION OR IT WILL BE DISQUALIFIED.
- The cover design must be representative of Morris County
- The cover design must contain the title "Morris County Manual 2023", "Ann F. Grossi, Esq." and "Morris County Clerk"
  - Please visit <https://www.morriscountyclerk.org/About/Morris-County-Manual> to view the format used in past winning entries
- Matting or framing of the material is prohibited
- Image must be presented in portrait style, not landscape style
- Resolution: 300 dpi or higher
- Images should extend 1/8" beyond the 5 1/2" x 8 1/2" print area to allow for bleed
- Acceptable file formats: .tif, .png, .eps, .jpg or .gif
- Entries can be mailed to:
  - Marta DeSpirito
  - Morris County Clerk's Office
  - P.O. Box 315
  - Morristown, NJ 07963-0315
- Please contact [mdespirito@co.morris.nj.us](mailto:mdespirito@co.morris.nj.us) with any questions

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I, being the parent/guardian of \_\_\_\_\_,

hereby consent that any video, images and/or audio recordings of my child/dependent may be used by the Morris County Clerk's Office for public relations and publicity purposes. I understand that such items shall be the property of the Morris County Clerk's Office.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date